

Mandarin Speaking Senior Buyer (FOB Product & Development)

Are you a Senior Buyer fluent in Mandarin, possessing substantial experience in own-label sourcing and product development? Have you accumulated a minimum of 3 years of experience, including FOB, within a dynamic and rapidly expanding SME? If you are a meticulous individual with a keen eye for all aspects of products, an exciting opportunity awaits you!

You will become an integral part of our dynamic buying team, directly collaborating with factories on NPD projects. Ensuring deadlines are met and products are delivered flawlessly on the first attempt, all while adhering to budget constraints. You will play a vital role in maintaining transparent communication channels with our sourcing, quality assurance (QA) and purchasing teams.

We are looking for an individual who possesses a deep understanding of the manufacturing process and excels in critical path management. Your expertise will be pivotal in orchestrating the seamless delivery of products, overseeing multiple projects from conception to completion. Additionally, you will have the chance to influence continuous improvements in both our products and processes. Join us on our journey towards product perfection!

Salary/Working Hours

- This is a full-time, permanent, office-based position.
- Working hours are 8:30am - 5:00pm Monday to Thursday and 8:30am – 4:30pm Friday.
- **Salary is £48K - £53K DOE** (this will reflect experience and will be discussed during interview).

Role Responsibilities

- Liaising with suppliers to obtain schedules for development and production.
- Working with overseas suppliers including China.
- Negotiating costs and tracking costs against budgets.
- Creating and maintaining critical paths, ensuring product critical paths and weekly workloads are on track to achieve launch dates, highlighting any potential issues and reacting quickly.
- Communicating regular project status updates to all relevant stakeholders
- Working within the buying team to create product briefs for suppliers and factories, working with QA and graphic design to achieve.
- Maintaining reactivity and speed to market by working well under pressure to meet tight deadlines.
- Liaising with suppliers, ensuring timely delivery of information, samples and product.
- Researching competition, market and design trends.
- Suggesting design direction for own brand products.
- Minimising the company's exposure and risk on defined projects, resolving and/or escalating issues in a timely fashion to senior managements.
- Preparing product specifications as required.
- Maintaining/updating detailed central product database.
- Reviewing processes and ensuring they are as efficient as possible.

Required Skills

- **An absolute minimum of 3 years' experience, including FOB, gained within a rapidly expanding and dynamic SME environment.**



- **Fluent in Mandarin (due to liaising with overseas factories etc).**
- Excellent communication and negotiation skills.
- An understanding of production and manufacturing processes.
- Commercial understanding of development costs.
- Ability to recognise and understand trends in retail, industry, culture and design.
- Ability to work independently and within a team.
- Extremely organised with excellent attention to detail.
- Proven track record of solving problems creatively, within budget and deadline.
- Third party liaising and negotiation skills are essential.
- Ability to deal with high volumes of work.
- IT Skills (Microsoft Office essential including Excel and Outlook).

Desirable (Not Essential)

- UK driving licence.
- Knowledge or understanding of infant and/or UK nursery market.
- A passion for product improvement by design.

Who Are We?

A dedicated e-commerce retailer, specialising in an extensive selection of nursery products and boasting over 30 years of industry expertise. Having delighted over 1 million customers, we maintain an exceptional service record, reflected in our "Excellent" TrustPilot ratings. Our commitment lies in offering top-quality baby products at the most competitive prices. As recipients of various awards, we proudly feature an extensive inventory of products from renowned brands such as Joie, Mamas & Papas, Cybex, Puggle, Chicco, and Ickle Bubba, among others.

Why Work Here?

Our team has undergone remarkable expansion, doubling in size as we continue to experience phenomenal growth. There are no indications of slowing down anytime soon, making this an exciting time to become a part of our team.

Where Are We?

Close to Junction 22 of the Manchester orbital route of the M60 and the A62, which is the main road from Manchester to Oldham. The nearest tram/train stations are Hollinwood and Moston. We are in a convenient and desirable location for people commuting to work from surrounding areas.

What Do We Offer?

We know as a company how much our employees contribute to the success of our business, after all we would not be where we are without them. To show our appreciation we offer company benefits along with extensive progression opportunities.

- Free parking.
- Staff discount.
- Friendly, team orientated environment.
- Extensive progression opportunities.
- Genuine responsibility from day one.
- Exciting and fast-paced working environment.
- Social events.





- Sick pay scheme.
- Generous holiday allowance.
- Pension.
- An additional day off to celebrate your birthday.

We have a creative and energetic workplace where no 2 days are the same. A fast-paced culture where ideas are listened to, and every team member is encouraged to be the best they can be.

Sound like the kind of role you are looking for?

If so, please click to apply or send a copy of your CV and covering letter to:

- jobs@online4baby.com

As an equal opportunities' employer, we value diversity and welcome applicants from all sections of the community. Please note that due to the high volume of applications we receive we are unable to give feedback to candidates at initial application stage.

*** STRICTLY NO AGENCIES ***

